

CONTRACT DETAILS AND AGREEMENT

This agreement is between Mayfair Presbyterian Church (MPC) and the User (see User's information below).

Contract Details:

1. This agreement is for the use of the areas of the building/room(s) specified above, for the stated purpose, and for the maximum hours specified on the previous page (including set up and clean up and ending by 11:00 p.m.)
2. Tables, chairs, kitchen appliances and other equipment will be available only if specified above.
3. The user will supply their own tablecloths and table decorations if applicable.
4. Only the rooms of the church specified in this agreement are to be used by the User. Use of non-authorized rooms or equipment will result in an additional charge to the User and/or loss of the Security Deposit. Rooms are to be used only for the time specified in this agreement. Use beyond the specified time will result in an additional charge to the User and/or loss of the Security Deposit.
5. All children will remain in the event area except for using the washrooms.
6. No children allowed outside the facility without adult supervision. You must respect our neighbors, no running through their yards/gardens.
8. No food or drink on the stage.
9. Parking is on the street or in the diagonal parking spots off the alley.
9. Children and youth must be supervised at all times by an adult representative of the User, unless MPC is providing supervision, as specified on the previous page.
10. Animals are not allowed in the building, with the exception of service animals.
11. The Church Attendant will open and close the building, remain on site to monitor activities and remove bagged garbage.
12. All areas used by the User must be cleaned up immediately after use and left in its original condition. Cleaning includes wiping off tables and returning furniture, chairs and tables to their original positions; emptying waste baskets; and broom sweeping, mopping and/or vacuuming as necessary. If the kitchen was used, all appliances must be cleaned and in their original condition. Cleaning tools are located in the janitorial closets on each floor. If additional cleanup is required, the User will be charged a cleaning service rate of \$30 per hour, and the charge will be deducted from the Security Deposit. If the charge exceeds the amount of the Security Deposit, the User will be billed for the difference.
13. These facilities are non-smoking. Smokers must go outside and smoke at least 15 feet from any door. Alcohol may be allowed with prior approval and User accepts full responsibility and liability for all damages caused as a result of such use of alcohol.
14. DJs or other live entertainment will be allowed. However, no extra-large speakers or amplifiers. A regular household radio or CD player is fine. Music must be kept at a volume so as not to be heard outside the building. Music must be stopped by 10:30pm on Saturdays and 9:30pm on Sundays.
15. If the church attendant feels the music is at an inappropriate volume, User will be requested to reduce the volume. If the User does not comply with the request to reduce the volume, the party will be closed down.

WAIVER

In signing this agreement, the User agrees to indemnify MPC against any loss, liability or claim resulting from use of the facilities by those engaged in the activity of the User as stated here in and not arising from negligence of MPC. Further, the User agrees to pay, within 10 days of the event, for repair of all damages (beyond normal wear and tear) caused to MPC property by those engaged in the User's event activities.

Agreed to by User

(Signature) _____ Date: _____

Agreed to by Mayfair Presbyterian Church

(Signature) _____ Date: _____